



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, June 19, 2013 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese
Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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Phone: 920.898.5766
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1. **Meeting called to order by presiding officer.**
2. **Was the meeting properly announced?**
3. **Roll call.**
4. **Pledge of Allegiance to the Flag.**
5. **Approve the agenda.**
6. **Correction and Approval of May 15, 2013 and May 30, 2013 Common Council Meeting Minutes.**
7. **Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
8. **Report of Officers and Departments:**
 - A. Municipal Court \$2,678.00; Police Department Petty Cash \$343.75 and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in May Totaled \$106,317.00.
 - C. Library Receipt Report for May: \$3,599.41
9. **Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer's Report as of May 31, 2013.

	Checking Account	Savings	Totals
General Acct.	\$1,457,523.02	-----	\$1,457,523.02
WDF Savings	-----	\$231,788.58	\$231,788.58
General TIF Acct.	-----	\$188,012.00	\$188,012.00
Sanitary Sewer Acct.	\$246,474.48	\$131,178.99	\$377,653.47
Electric & Water Acct.	\$514,159.01	\$1,761,691.55	\$2,275,850.56

2. Audit of the Bills.

B. Meeting Minutes:

Airport Commission May 10; Library Board May 13; Board of Public Works May 15; Human Resources Committee May 20; Airport Commission May 28; Utilities & Sewer Commission May 28; Plan Commission May 29; Board of Review May 30; Board of Public Works June 5; Park, Recreation & Tree Commission June 5; Library Board June 10; Police & Fire Commission June 11; CDA June 13

10. New Business

- A. Tecumseh/Heus Manufacturing Property – Discussion
- B. Airport Terminal & Airport Day - Discussion
- C. Council action on Mayor Reese’s appointments for the Sign Review Committee and Airport Commission.
- D. Council action, as recommended by the Human Resource Committee, to approve Ordinance 574, the first presentation of an Ordinance Recreating Chapter 1, General Government.
- E. Council action to approve Resolution No. 1277, a Resolution accepting the 2012 Wastewater Treatment Plant Compliance Maintenance Annual Report.
- F. Council action on the Memorandum of Understanding between the School District of New Holstein and the City of New Holstein to allow law enforcement officers to possess firearms on school property while they are not acting in their official capacities as “on-duty” officers.
- G. Council action, as recommended by the Plan Commission to approve the Certified Survey Map, prepared for the City of New Holstein, for a parcel of land located at the Northeast corner of the intersection of Kennedy Drive and Wisconsin Avenue (Parcel ID 18393), New Holstein.
- H. Council action on the following meeting attendance requests: Jeff Hebl, June 24-25, 2013, Leadership on Domestic Violence, Wisconsin Dells; Brian Reedy, August 12-14, 2013, WPLF Summer Training Conference, Green Bay; Kurtis Stephany, September 18-20, 2013, Wisconsin Juvenile Officers Association, Wisconsin Dells, Wendy Rolbiecki, October 9, 2013 Professional Judicial Assistant Classes, Appleton.
- I. Council action on a request from the New Holstein Fire Department to allow the consumption of alcohol by those of age on the sidewalks along the parade route of the Firemen’s Parade, on Sunday, July 14, 2013, for a period extending from one-half hour

before the parade until a time of one-half hour after the conclusion of said parade.

- J. Council action on a request from the New Holstein Fire Department to allow the consumption of alcohol by those of age at Funke Memorial Athletic Field, tennis courts abutting Roosevelt Avenue, and the New Holstein School District parking lot south of Funke Memorial Athletic Field for the Firemen's Annual Fireworks on Saturday, July 13, 2013, and Sunday, July 14, 2013 (rain date) for a period extending six hours before the fireworks and until a time of one-half hour after its conclusion.
- K. Council action on an Application for Temporary Class "B" / "Class B" Retailer's License by the New Holstein Fire Department to sell fermented malt beverages and wine at picnics or similar gatherings from July 12, 2013 to July 14, 2013 at Civic Park.
- L. Council action on an Application for Temporary Class "B" / "Class B" Retailer's License by the New Holstein Fire Department to sell fermented malt beverages and wine at picnics or similar gatherings from July 12, 2013 to July 14, 2013 at Funke Memorial Athletic Field, tennis courts abutting Roosevelt Avenue, and the New Holstein School District parking lot south of Funke Memorial Athletic Field.
- M. Council action on an Application for Temporary Class "B" / "Class B" Retailer's License by the New Holstein American Legion Post 124 to sell fermented malt beverages and wine at picnics or similar gatherings, at 1922 Wisconsin Avenue from July 14, 2013 to July 14, 2013.
- N. Council action on an Application for Temporary Class "B" / "Class B" Retailer's License by the Kiwanis Club of New Holstein to sell fermented malt beverages and wine at picnics or similar gatherings, at Civic Park, for August 18, 2013.
- O. Council action on applications for operator licenses, as per attached, and as approved by the Police Department, with an expiration date of June 30, 2015.
- P. Council action on an application for an operator's license by Dakota L. LaPierre. The Police Department recommends that this license application be denied. Place of employment: Kwik Trip.
- Q. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class "B" / "Class B" Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:
 - 1. Jason G. Hunsader, Agent, 13617 Lax Chapel Road, Kiel, WI 53042, Trade Name: Braun & Hunsader LLC – d/b/a Altona Supper Club, 2306 Calumet Drive.
 - 2. E. Timothy DeSombre, Agent, W1648 Thede Road, Trade Name: Village Inn of New Holstein and Plymouth, Inc. – d/b/a Village Inn, 1706 Wisconsin Ave.
 - 3. James O. Leavitt, Agent, W615 County X, Trade Name: M T Glass Bar and Grill,

LLC, 2122 Wisconsin Avenue.

4. Candy Meyer, Agent, 2318 Wisconsin Avenue, Trade Name: Twisted Tap, LLC, 2001 Calumet Drive.
5. Kimberlee Klotz, Agent, 150 East Main Street, Chilton, WI, 53014, Trade Name: Schnooks, LLC d/b/a Schnooks, 2000 Main Street.
6. Jun Jin Chen, Agent, 1701 Wisconsin Avenue, Trade Name: Golden China Buffet, 1701 Wisconsin Avenue.
7. Glenn Beattie, Agent, 24405 Point Creek Road, Kiel, WI 53042, Trade Name: Strike Zone, LLC d/b/a Strike Zone, 2106 Wisconsin Avenue.

R. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for a Retail Class “A” Intoxicating Liquor and Fermented Malt Beverage License for the period ending June 30, 2014:

1. Angela R. Schultz, Agent, W7645 County Road F, Cascade, WI 53011, Trade Name: Kwik Trip, Inc., d/b/a Kwik Trip #644, 1517 Wisconsin Avenue.
2. John M. Blattner, Agent, 124 Chippewa Drive, Sheboygan Falls, WI, 53085, Trade Name: JMB Futures, LLC, d/b/a New Holstein Piggly Wiggly, 2243 Calumet Drive.
3. Dennis K. Weber, Agent, 11839 State Road 67, Kiel, WI 53042, Trade Name: Weber Family Station LLC, d/b/a Weber’s BP, 2305 Calumet Drive.

S. Council action on the following applicants who have applied to the City Clerk of the City of New Holstein, Calumet County, Wisconsin, for an Application for Outdoor Extension of Retail Class “B” / “Class B” and/or “Class C” License for the Period ending June 30, 2014:

1. Braun & Hunsader, LLC, d/b/a Altona Supper Club, 2306 Calumet Drive.
2. MT Glass Bar and Grill, LLC, 2122 Wisconsin Avenue.
3. Twisted Tap, LLC, 2001 Calumet Drive

11. Miscellaneous Business and Correspondence.

A. New Holstein Economic Development Corp. Meeting Minutes May 23, 2012.

12. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.